

Enterprise RAG Build Pack

Readiness checklist — 20 checks across 5 categories. Nothing proceeds until every box is honestly ticked.

Pack	Enterprise RAG Build Pack
Document	Readiness checklist (20 items)
Use	Gate reviews · phase entry criteria · go/no-go
Date	2026-09

AnovaCloud — Engineering the AI-Native Enterprise. Frisco, Texas. This pack is a working instrument, not a brochure: complete it with your team, score honestly, and bring it to your discovery call. © 2026 AnovaCloud.

CORPUS READINESS

Corpus readiness

- ☐ **Source inventory complete**
Every source listed with owner, count, freshness SLA, and exclusion rules.
- ☐ **Dedup & quality pass done**
Duplicates and stale content removed or flagged; sampling audit recorded.
- ☐ **Ownership & lifecycle assigned**
Each source has an accuracy owner and a review/expiry cadence.
- ☐ **Golden Q/A set built**
≥100 questions with expected answers and source citations.

RETRIEVAL

Retrieval

☐

Chunking validated

Chunking strategy tested against recall@k on the golden set — not chosen by default.

☐

Hybrid retrieval decided

Keyword + vector (and reranker) chosen per evidence, with latency measured.

☐

Recall@k baselined

recall@10 (or chosen k) measured on the golden set before any tuning.

☐

Index update path tested

Add/update/delete propagation verified end to end with lag measured.

SECURITY

Security

- ☐ **ACL pre-filtering live**
Retrieval filters by the requester's permissions before ranking; bypass tested and failing closed.
- ☐ **Permission-change lag acceptable**
Role/termination changes propagate within the agreed window; measured.
- ☐ **PII handling verified**
PII identified and tiered/redacted; verified with adversarial queries.
- ☐ **Logging compliant**
Prompt/chunk/answer logging meets retention and privacy policy.

GENERATION & GROUNDING

Generation & grounding

☐

Faithfulness measured

Unsupported-claim rate measured on golden set; threshold set as a launch gate.

☐

Citations accurate

Citation precision/recall measured; every factual claim traceable.

☐

Refusal behavior specified

System refuses or hedges on out-of-corpus questions; tested, not hoped.

☐

Prompt-injection tested

Malicious retrieved content cannot override instructions; tested with planted docs.

OPERATIONS

Operations

- ☐ **SLOs defined & monitored**
Latency, availability, and freshness SLOs with dashboards and alerts.
- ☐ **Cost per query tracked**
Unit economics visible; anomaly alerts on cost spikes.
- ☐ **Versioning & rollback ready**
Model/embedding/index versions pinned; rollback rehearsed.
- ☐ **Feedback loop live**
User feedback routes to corpus/retrieval owners with SLAs.

SIGN-OFF

Checked means done, not planned

Each category owner initials when every item is complete with evidence attached. Items marked N/A need a written reason — 'not applicable' without justification scores as incomplete.

Corpus readiness

Owner _____ Date _____

Retrieval

Owner _____ Date _____

Security

Owner _____ Date _____

Generation & grounding

Owner _____ Date _____

Operations

Owner _____ Date _____